



**City of Scottsdale
Human Services Commission
Special Meeting**

SUMMARIZED MINUTES

**TUESDAY, FEBRUARY 5, 2013
Paiute Neighborhood Center
6535 E. Osborn Road, Building 9
Scottsdale, AZ 85251**

PRESENT:

Steven Rosenberg, Chair
Raoul Zubia, Vice Chair
Nicholas Thomas, Commissioner
Enid Seiden, Commissioner
Donald Nordlund, Commissioner
Marty Day, Commissioner
Dustin Thomas, Commissioner

STAFF PRESENT:

Jan Cameron, Director of Parks, Recreation, & Human Services
Valerie Kime Trujillo, Human Services Manager; Paiute
Cindy Ensign, Human Services Planner/Budget Specialist
Eugenio Munoz-Villafane, Acting Human Services Manager; Vista del Camino
Phil Hershkowitz, Recreation Coordinator
Justin Boyd, Housing Coordinator
Michelle Albanese, Community Assistance Manager
Kasey Moyers, Technology Coordinator
Sheree Bouchee, Senior Grant Specialist
Tim Miluk, Human Services Manager
Janie Wilkey, Administrative Secretary
Michael Cardenas, Senior Grant Specialist
Diane Mahinthoratkep, Grants Accountant

Call to order

Chair Rosenberg called the meeting to order at 1:00 p.m.

Roll Call

Commission members present as noted above.

1. Approval of the January 24, 2013 Minutes - Regular meeting

VICE-CHAIR ZUBIA MOVED TO APPROVE THE JANUARY 24, 2013, HUMAN SERVICES COMMISSION REGULAR MEETING MINUTES. SECONDED BY COMMISSIONER SEIDEN, THE MOTION CARRIED WITH A VOTE OF SEVEN (7) TO ZERO (0).

2. Conflict of Interest Statement

Chair Rosenberg reviewed requirements for declaration of conflict of interest before presentations began.

3. Overview of CDBG and HOME Funding Process

Michelle Albanese, Community Assistance Manager, provided an overview of the Community Development Block Grant (CDBG) program and the HOME Partnership Program and the City's process for allocating these funds.

4. Public Hearing on Proposals Submitted for CDBG Funding

Ten non-profit agencies presented their requests for funds and the Commission members asked follow-up questions as applicable. The agencies that presented were as follows:

Public Services:

- A New Leaf, Inc, MayField Alternative Youth Center - Presenter: Dave Hughes
- Big Brothers Big Sisters of Central Arizona (BBBSAZ), Scottsdale Mentoring Program - Presenter: Laura Capello
- Chrysalis Shelter for Victims of Domestic Violence, Inc., Transitional Housing/Crisis Shelter - Presenter: Patricia Klahr
- Family Promise - Greater Phoenix, Family Promise Emergency Shelter Program - Presenter: Lish Hammer
- Homeward Bound, Family Services for Scattered-Sites - Presenter Dawn Bogart
- Junior Achievement of Arizona, Financial Literacy Education - North Ranch Elementary School - Presenter Erin Cornelius
- Save the Family Foundation of Arizona, Case Management and Adult Services - Presenter: Jennifer Hunt
- STARS' Osborn Employment Services and Work Center, STARS' Osborn Employment Services and Work Center - Presenters: Jennifer Dangremond and Thomas Avery
- Tempe Community Action Agency, Senior Actoin Program - Congregate Meals - Presenter: Stephen Sparks

CDBG Public Facilities:

- Central Arizona Shelter Services, Inc. - CASS Regional Single Adult Shelter Improvements - Presenter: Mark Holleran

5. Public Hearing on Proposals Submitted for HOME Funding

One non-profit agency presented their request for funds and the Commission members asked follow-up questions as applicable. The agency that presented was as follows:

- Newtown Community Development Corporation, Scottsdale Community Land Trust Homeownership - Presenter: Jonathan Peiffer

6. Staff and Commission Updates

There were no staff or Commission updates.

7. Open Call to the Public

There were no members of the public who wished to speak.

8. Adjournment

Being duly moved and seconded, the meeting adjourned at 2:57 p.m.

Respectfully submitted,
A/V Tronics, Inc. DBA AVTranz.